



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

27 JAN 2023

DIVISION MEMORANDUM

No. 044 s. 2023

CONDUCT OF WEEKLY MEETING WITH SCHOOL HEADS

To: OIC - Assistant Schools Division Superintendent
 Chief Education Supervisors
 Heads, Public Elementary and Secondary Schools
 Heads, Private Elementary and Secondary Schools
 Heads, Unit/Section
 All Others Concerned

1. In relation to Office Memorandum No. 001 s. 2022 of the Office of the Secretary of the Department of Education titled *Weekly Conduct of Online Regional Meetings* and OASOPS No. 2023-011 titled *Monthly Submission of Reports on the Weekly Conduct of Online Regional Meetings*, the field is hereby informed of the **regular conduct of the Weekly Meeting with School Heads** to be hosted by the Office of the Schools Division Superintendent – Information Office.
2. The said meeting will be held online every **Thursday, 3:30pm** through official DepEd Platforms and the link will be sent to the school heads a day before the scheduled activity.
3. For more questions and other queries, please send an email through Adrian D. Maaño, Project Development Officer II/ Division Information Officer and Division Public Assistance Coordinator at pac.sdotayabas@deped.gov.ph.
4. For immediate dissemination and strict compliance.


NATIVIDAD P. BAYUBAY, CESO VI
 Schools Division Superintendent 



Brgy. PotoI, Tayabas City



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